

# MINUTES OF THE ADJOURNED REGULAR MEETING CITIZENS AIRPORT ADVISORY COMMITTEE

Thursday January 23, 2003 - - 7:00 PM  
Airport Terminal – 4900 Wing Way

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## CALL TO ORDER

### Roll Call

Present: Committeemembers Agon, Caruthers, Gleim, Miller, Morton, Rose & Smith;  
Alternate: Stan Levanduski  
Absent: Jim McCall  
Staff: Roger Oxborrow

## PUBLIC COMMENT

Martin Caskey comments about the current Airport Development RFP and questions that he has encountered. Chuck Miller reports he has expressed to the City Council the AAC should participate in the RFP review process.

## OLD BUSINESS

### Review of Previous Minutes:

Minutes of the regular meeting of December 19, 2002, are reviewed. A **motion** by Mr. Miller, seconded by Mr. Agon, to approve the minutes as presented, passes unanimously.

## DISCUSSION ITEMS

### 1. City Council Goals – Airport

Chairman Gleim asks each member for suggested goals. A list is developed and prioritized. A **motion** by Mr. Rose, seconded by Mr. Morton presents the following goals, "...while all are important, in this recommended order...":

- Establish an Independent Airport Department
- Formalize and Implement the Airport Business Plan and Execution Plan
- Develop and Promote Increased Aviation Activity (Air Carrier, FBO, & Flight School)
- Construct Infrastructure Improvements to Develop Additional Industrial Area

The motion passes unanimously. Staff will prepare the memo to forward to the City Council.

### 2. 2003 Committee Work Plan Objectives

Further discussion of the suggested work plan topics for the year 2003 resulted in assignments to the following sub-committees:

- FBO Development (Miller, McCall)
- Airport Tenant Users Group (Miller, Levanduski)
- Hangar Study – Current Demand & Vacancy Factors (Gleim)
- Development Execution Plan (Gleim, Caruthers, Levanduski)
- Aircraft Wash Facilities (Rose, Morton)

